



## [GENERAL REGULATIONS]

### 1. Application Approval

Application period is by May 31 (Fri.), 2019.

(Acceptance of applications is going to be closed once all exhibition spaces are occupied, even if before May 31.)

The Organizer reserves the right to decline applications if the exhibit of the Applicant is considered unsuitable to the purpose of the exhibition.

The Organizer is not going to be liable for any damages caused by this.

### 2. Payment of Exhibit Space Fee

An invoice of the exhibit space fee is going to be sent to the Applicant after obtaining approval of the Organizer. The total fee have to be paid by Japanese Yen only. No check is accepted.

Please pay the total fee by June 28 (Fri.), 2019.

You are required to make a bank transfer to the bank account specified on the invoice. Please note that bank-handling charges are the liability of the Applicant. And please note that international transfer fee (JPY 10,000 ) is going to be charged when you're paying.

### 3. Cancellation

In case of cancellation, the Applicant shall submit a written notice to the Organizer. The following cancellation fee is charged. In the event that the Applicant have not yet remitted the proper amount as noted above, the Applicant must remit it immediately. If the applicants have already remitted more than the amount noted above, the excess amount is going to be refunded by the Organizer.

Deadline of Cancellation (in writing)	Cancellation Fee
On / Before June 28, Fri., 2019	50% of Total Exhibit Space Fee included tax.
On / After June 29, Sat., 2019	100% of Total Exhibit Space Fee included tax.

(bank-handling charges are the liability of the Applicant.)

### 4. Cancellation by the Organizer

- (1)The Organizer will be able to cancel the exhibit without any admonition when the exhibitor is determined as a crime syndicate, a member or an affiliate of a crime syndicate, a corporate extortionist, a social activist, etc. (collectively referred to as "antisocial forces").
- (2)In such case as (1), the Organizer is allowed to demand compensation of damages caused by this to the corresponding exhibitor. Any paid exhibit space fee is not going to be refunded.
- (3)In such case as (1), the Organizer is not going to be responsible for any payment or liable for any damage to the exhibitor.

### 5. Booth Allotment

The Organizer reserves the right to decide booth allocation and reallocation taking the following into consideration: the overall zoning plan, the type and scale of exhibits, demonstration plans and application date, exhibition effect as a whole, etc.

The Applicant cannot claim any damage caused by booth allotment or reallocation.

### 6. Prohibition of Reselling Renting Booth

The Applicant cannot rent, resell and exchange or sell the booth allotted for the Applicant, without obtaining permission from the Organizer.

### 7. Sharing a Booth by Two or More Exhibitors

If two or more companies share a booth, one representative of them shall apply and inform the Organizer of the names of other companies as co-exhibitors.

### 8. Installation and Removal of Exhibition Materials

- (1)Transportation and installation of exhibiting materials have to be carried out during the period designated by the Organizer. The facilities within the booth have to be installed before 4 p.m. on the last day of installation period. The Organizer reserves the right to dispose of the booth in whatever manner the Organizer thinks appropriately. If the applicant fails to install their exhibiting materials by the designated time and date. If this happened, the Applicant must pay the designated cancellation charge (100% of the exhibit space fee) to the Organizer.

- (2)If the Applicant must move, remove, or transport the exhibiting materials during the period of the exhibition, the Applicant must obtain permission of the Organizer in advance.
- (3)Any materials have to be removed from booths by the stated time and date. The materials left within the booths after this time and date is going to be removed by the Organizer at the Applicants' expense.

### 9. Use of the Venue

- (1)The Applicant should exhibit the products which fulfill the purposes of this exhibition and which are specified on the application form.
- (2)All demonstrations or any other advertising and sales activities shall be restricted to areas inside each booth. The Applicant shall be responsible for ensuring that the aisles near the booth not to be excessively crowded because of its demonstrations or any other advertising and sales activities.
- (3)The Applicant shall give sufficient consideration to making sure that the decorations and designs of its booth do not block the adjacent booths of other companies. If a complaint is lodged from an adjacent exhibitor, the Organizer shall determine the need of changing the decorations and/or designs from the standpoint of running and managing the exhibition. If changes are judged to be necessary, the booth exhibitor we mentioned must agree with such changes.
- (4)The Organizer shall have the right to restrict or remove displayed items that are deemed problematic or unsuitable to the exhibition because of the noise, the operation procedures, materials, or any other reasons.  
This authority shall cover people, actions, printed matter and any other matters which the Organizers regard as being problematic.
- (5)As the aforementioned clauses, if there is a need for restrictions or removal, the Organizer shall not be responsible for any expenses or damages.

### 10. Exhibits

- (1)The Applicant should exhibit the products which fulfill the purposes of this exhibition.
- (2)Exhibits prohibited by Japanese laws are not to be displayed in this exhibition. The Organizer does not take any responsibility regarding the troubles made by violation.

### 11. Custody and Protection of Exhibits

The Organizer is going to take security measures such as assigning security guards for custody and protection of exhibits at the site; however, will not be liable for damages or compensation for fire, theft, loss, damage or any other accident.

### 12. Damage Compensation

The Applicant shall be responsible for any or all damages caused by the carelessness of itself or its agents to exhibition, facilities, materials, building, or people.

### 13. Alternation and cancellation of exhibition

If exhibition was postponed or cancelled because of inevitable factors (Natural disaster, War, and Other reasons), the organizer shall not pay you back exhibit fee and won't assume any responsibility for damage, increased costs or any other disadvantages incurred by the abovementioned incidents.

### 14. Regarding Invitation Letters

The Organizer won't issue the Invitation letters for applying VISA even if exhibitors ask the organizer or management office to issue them.

### 15. Observance of Regulations

The Applicant need to agree with the provisions stated on this "General Regulations", "Exhibitors Manual" or any other regulations established separately by the Organizer.

If the Applicant breaches any of these provisions, the Organizer may cancel the Exhibition Contract regardless of the reason and shall not be liable for any resultant damage.